A. CALL TO ORDER OF OPEN SESSION

B. PUBLIC COMMENT ON CLOSED SESSION ITEMS
   The Governing Board welcomes public comment related to any closed session items. Comments are limited to three (3) minutes.

C. CLOSED SESSION: 7:00 PM LOCATION – REDWOOD COAST MONTESSORI, ROOM F.
   Pursuant to Education Code 48918c, the Board will meet in Closed Session concerning confidential matters.
   1. Public Employee Hiring Contracts (Teachers, Assistants, ASC Director, Site supervisor)

D. OPEN SESSION: 7:30 P.M. LOCATION - REDWOOD COAST MONTESSORI, ROOM C

E. ANNOUNCEMENT OF ANY REPORTABLE ACTION TAKEN IN CLOSED SESSION

F. PUBLIC COMMENT
   The public is invited to make announcements or comment on information to the Board that is relevant to the scope of authority of Redwood Coast Montessori. The Board may uniformly impose a time limit of 3 minutes to individual presentations to assure every subject is heard. By public law, the Board cannot take action on items not on the agenda.

G. GENERAL FUNCTION-CONSENT ITEMS - Approval w/ Single Motion:
   Items listed under the Consent Agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items.
   1. Approval of Draft Minutes of June 13, 2018 Regular Meeting
   2. Approval of new hires (classified)
      i. Julie Fleck (lower el. assistant)
      ii. Erika Gonzalez Granadino (after school director)
      iii. Tian Ai Aldridge (classroom assistant)
   3. Approval of new hires (certificated)
      i. Betsy Elkinton (math/science adolescent teacher)
      ii. Suzi Hill (math/science high school teacher)
      iii. Gabe Trepanier (ELA/humanities adolescent teacher)
      iv. Anton Souza (upper el. teacher)
      v. Michelle Leonard (site supervisor)
B. BUSINESS AND FINANCE
   1. Approval of Transportation agreement Action

C. SCHOOL FUNCTIONS
   1. Declaration of need Action
   2. PTO update Information

D. FUTURE AGENDA ITEMS
   Discussion of future agenda items

E. ADJOURNMENT Action

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, OR 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the Redwood Coast Montessori School 1611 Peninsula Drive, Arcata, CA  95521. In compliance with Government Code section 54954.2(a) Redwood Coast Montessori will, on request make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Redwood Coast Montessori at 707-832-4194.
Minutes

A. CALL TO ORDER: E. Bergel called the regular meeting to order at 7:02 p.m.

B. ROLL CALL:
   1. Board: Hava Phillips, Marion Taijala, Troy Nicolini, Dallass Downey
   2. Staff: Bryan Little, Michelle Leonard

C. Community: None

D. PUBLIC COMMENT: - NONE

E. GENERAL FUNCTION-CONSENT ITEMS:
   1. Approval of draft minutes – May, 2019 regular meeting
   2. Motion to approve both minutes: T. Nicolini
      a) Second: M. Taijala
      b) Aye: 5 No: 0 - Pass

F. Business and finance
   1. Approval of 2019-20 budget
      a) Board reviewed budget, Bryan answered questions
      b) T. Nicolini motions to approve the 2019-20 budget
      c) D. Downey seconds
      d) Aye: 5 No: 0
   2. Approval of 2019-20 LCAP
      a) Discussion of various aspects of LCAP, how these funds are applied to school programs, what differences in funding exist for charter schools, and what the requirements for different sections of the LCAP are.
      b) Board asked questions about some sections, Bryan clarified status of projects associated with several items
      c) T. Nicolini motions to approve the 2019-20 LCAP
         1. M. Taijala seconds
         2. Aye: 5 No: 0 – motion carries
   3. Approval of 2019-20 ESSA LCAP Addendum
      a) ESSA title 1 money typically goes into teacher salaries, title 2 into staff training, title 4 is for student support and academic enrichment grants.
      b) This addendum was recently revised and thus requires re-approval.
      c) Much of the addendum works to address meeting individual needs of students, which RCM, and Montessori in general, are in a good position to meet because of the student-centered approach used.
      d) Discussion of the annual updating of this document
      e) M. Taijala motions to approve the LCAP addendum
      f) D. Downey seconds
      g) Aye: 5 No: 0 Motion carries
   4. Approval of 2019-20 LCAP Parent’s budget
a) This document is a summary of the larger LCAP document. The information is essentially the same as that reviewed in the LCAP.
b) Clarified the difference between sections of this document and made a small grammatical change.
c) D. Downey motions to approve the LCAP parent’s budget
d) H. Phillips seconds
e) Aye:5 no: 0 motion carries

5. Local control accountability plan (LCAP) – Final review
   a) Discussion of title funding
   b) D. Downey motions to approve the LCAP
      1. M. Taijala seconds
      2. Aye: 5 No: 0 Motion carries

G. School Functions
   1. HAF consulting grant
      a) Our application has been submitted; we do not know if we will get the grant.
      b) If we do get the grant, we will need to appoint one board member to be part of a small group as part of implementation.
   2. Hiring Update
      a) No contracts to review at this point
      b) We will be hiring a new after care director and assistant for the coming school year
   3. Friends of RCM update
      a) Last meeting discussed event planning in general as well as specific upcoming events.

H. Staff and Directors Reports:
   1. Staff Report:
      From Bryan:
      a) RCM staff meeting is on Friday
     
      From Michelle:
      b) All 3 camping trips went well
      c) 2 days of school left

I. Director Report: None

J. FUTURE AGENDA ITEMS: None

K. ADJOURNMENT:
   1. Motion to adjourn: T. Nicolini
      a) Second: E. Bergel
      b) Aye:5 No:0 motion carries -- Adjourned at 7:53PM

Next regular meeting will take place on September 11th at 7pm
NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT
REDWOOD COAST MONTESSORI
TRANSPORTATION SERVICES AGREEMENT
2019-2020 SCHOOL YEAR

THIS AGREEMENT is made and entered into by and between the REDWOOD COAST MONTESSORI (RCM) at its Board of Trustees meeting on, ______________, and the NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT (NHUHSD), at its Board of Trustees meeting on ______________.

(RCM) and NHUHSD hereby agree as follows:

1. **Description of Services:** NHUHSD agrees to provide the following services to (RCM): (Mark with a “X” all that apply and NA for those that don’t apply)

   - [ ] I. Regular Home-to-School Transportation
   - [X] II. Field Trips (Services provided based on availability of drivers.)
   - [ ] III. Special Education Transportation Services (Services provided based on availability of drivers.)
   - [ ] IV. Maintenance Service
   - [ ] V. Fuel Agreement
   - [ ] VI. Bus Storage
   - [ ] VII. Private Vehicle Inspection

2. **Term of Agreement:**

   The term of this Agreement shall be from July 1, 2019, to June 30, 2020.

3. **Use of Facilities:**

   NHUHSD will provide the Facilities (and any associated equipment) for use by (RCM) subject to the terms and conditions of this Agreement. (RCM) and its employees may use the Facilities subject to the terms and conditions of this Agreement.

4. **Modifications:**

   This Agreement may be modified or amended in writing without additional consideration at any time by mutual consent of the parties.

5. **Applicable Law and Venue:**

   This Agreement will be governed by the law of the State of California and venue shall be in the Superior Court of Humboldt County and no other place. Every provision or clause required by law to be inserted in this Agreement shall be deemed to be inserted and the Agreement shall be read and
enforced as though it were included. If for any reason such provision is not inserted, or is not correctly stated, then upon application of either party, the changes shall be made by amendment to this Agreement which is acceptable to both parties.

6. **Execution in Counterparts:**

This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

7. **Authorization:**

Each individual executing this Agreement, or its counterpart, on behalf of the respective party, warrants that he/she is authorized to do so and that this Agreement constitutes the legally binding obligation of the entity which he/she represents.

8. **No Third Part Beneficiaries:**

Nothing in this Agreement shall be construed to create any duty or any liability to any person or entity not at party to this Agreement.

9. **Additional Conditions:**

A. While providing services under this Agreement, **NHUHSD** is an independent contractor and not an officer, agent, or employee of **(RCM)**. **NHUHSD** shall not perform any services otherwise provided for under this Agreement if specifically not requested to do so by **(RCM)**, nor interfere with the policy-making functions of **(RCM)** unless expressly requested to do so. The parties also understand that some of the services to be performed under this Agreement may require additional express written authorization from **(RCM)** and will not be performed unless and until such authorization is given.

B. **NHUHSD** shall hold harmless, defend and indemnify **(RCM)** from and against any liability, claim, action, cost, damage or loss for injury, including death, to any person or damage to any property to the extent that such is caused by, or results from, the negligence or misconduct of **NHUHSD** or its officers, agents, or employees or others under its control. This obligation shall continue beyond the term of this Agreement as to any act or omission which occurred during or under this Agreement.

C. **(RCM)** shall hold harmless, defend and indemnify **NHUHSD** from and against any liability, claim, action, cost, damage or loss for injury, including death, to any person or damage to any property to the extent that such is caused by, or results from, the negligence or misconduct of **(RCM)** or its officers, agents, or employees or others under its control. This obligation shall continue beyond the term of this Agreement as to any act or omission which occurred during or under this Agreement.

D. This Agreement may be terminated at any time by either party upon thirty (30) days prior written notice. Any notice of termination shall be transmitted via hand delivery, facsimile or U.S. mail.
10. **Scope of Work and Compensation:**

As full compensation for all services contemplated by this Agreement, **NHUHSD** shall receive the following from *(RCM)*: *(Mark with a “X” all that apply and NA for those that don’t apply as in 1 above)*

______ **I. Regular Home-to-School Transportation:**

**NHUHSD** will provide home-to-school transportation of Regular Education students of the *(RCM)*.

- **Bus Charges**
  - Fiscal Year $________________________
  - $3.00 per mile and $40.67 per hour for driver.
  - The per mile charge will be adjusted quarterly to reflect increased fuel prices of 5% or greater as of July 1, 2019.

______ **II. Field Trips:**

**NHUHSD** will provide transportation of students for field trips and/or other extra-curricular activities of the *(RCM)*. **The availability of field trips may be limited depending on the availability of drivers.**

- **Bus Charges**
  - $3.00 per mile and $40.67 per hour for driver.
  - The per mile charge will be adjusted quarterly to reflect increased fuel prices of 5% or greater as of July 1, 2019.

- **Van Charges**
  - IRS rate plus $35 fee per van per rental.

______ **III. Special Education Transportation Services:**

**NHUHSD** will provide transportation of Special Education students of the *(RCM)*.

- **Apportionment** for Special Education Transportation and excess costs at a rate of $1.97 per mile. The per mile charge will be adjusted quarterly to reflect increased fuel prices of 5% or greater as of July 1, 2019.

In the event that it is impossible to transport a student with disabilities due to medical needs, safety issues for the student or passengers, availability of drivers, or other unforeseen circumstances, alternative transportation may need to be secured. Alternative transportation will be discussed with *(RCM)* to determine the best solution available. If the best solution of alternative transportation is provided by **NHUHSD** and creates an additional expense, the additional expense will be covered by *(RCM)*.

______ **IV. Maintenance Service:**

**NHUHSD** shall provide maintenance services to *(RCM)* vehicles, as requested. These services include, but are not limited to preventive maintenance services, smog inspections, repairs, and safety checks.
The service rate is $80.00* per hour per mechanic billed in quarter hour increments (pending negotiations). Parts are charged at the cost plus 8% for handling fees and indirect costs. Emergency road call service requiring time outside of regular business hours, 6:00 AM to 5:00 PM, will be charged time and one-half, $120.00* per hour mechanic billed in quarter hour increments (*pending negotiations).

_____ V. Fuel Agreement:

NHUHSD shall provide fuel for (RCM) vehicles.

Costs will be calculated based on the current bulk rate price charged to NHUHSD plus a $0.35 per gallon handling fee.

_____ VI. Bus Storage:

NHUHSD will provide the facilities (and any associated equipment) for storage for (RCM) vehicles.

The storage rate is $50.00 per month per vehicle.

_____ VII. Private Vehicle Inspection:

NHUHSD will provide vehicle inspection of (RCM) parents, staff, or other private vehicles associated with (RCM). The inspection shall include review of driver’s records including the current status of the license, insurance and DMV INF 1125 three-year driving record. The driver will complete paperwork to meet the minimum standards of NHUHSD and the North Coast Insurance Group. At a minimum, vehicle tires/jacks, fluids, lights, seat belts, wipers/blades, brakes, and belts and hoses will be inspected.

The inspection rate is $25.00 per vehicle.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the days and year first written above.

FOR:

REDWOOD COAST MONTESSORI

_________________________
Director

Date: ________________

FOR:

NORTHERN HUMBOLDT UNION HSD

_________________________
Brian Gerving, President, Board of Trustees

Date: ________________

_________________________
Roger Macdonald, Superintendent
Agenda Item: I 1
Report, Discussion, and Possible Action to approve a Declaration of Need for Fully Qualified Educators

Department/Program:
Schoolwide

Background Information:
The ongoing teacher shortage makes it difficult to fill vacant teaching positions. The attached declaration of need identifies our difficulty in filling 1.0 FTE adolescent teacher position at RCM – Arcata.

Recommendation:
Approve declaration of need.

Fiscal Implications:
None

Contact Person:
Bryan Little