

Redwood Coast Montessori Board of Directors
1611 Peninsula Drive, Arcata, CA 95521 (Building A)
REGULAR MEETING
January 8, 2020 7:00 p.m.
AGENDA

A. CALL TO ORDER OF OPEN SESSION

B. PUBLIC COMMENT

The public is invited to make announcements or comment on information to the Board that is relevant to the scope of authority of Redwood Coast Montessori. The Board may uniformly impose a time limit of 3 minutes to individual presentations to assure every subject is heard. By public law, the Board cannot take action on items not on the agenda.

C. GENERAL FUNCTION CONSENT ITEMS

Approval w/ Single Motion:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items.

1. Approval of Draft Minutes of December 11, 2019 Regular Meeting

Action

D. BUSINESS AND FINANCE

1. Form 700

Action

E. SCHOOL FUNCTIONS

1. Recruiting update
2. Saucy
3. Visioning update
4. FoRCM update

Information
Information
Information
Information

F. FUTURE AGENDA ITEMS

Discussion of future agenda items

G. ADJOURNMENT

Action

Redwood Coast Montessori Board of Directors
1611 Peninsula Drive, Arcata, CA 95521 (Building A)
REGULAR MEETING
December 11, 2019 7:00 p.m.
Minutes

- A. CALL TO ORDER OF OPEN SESSION: E. Bergel called the regular meeting to order at 7:00 p.m.
ROLL CALL:
- a. Board: Hava Phillips, Marion Taijala, Eric Bergel, Dallass Downey; Troy Nicolini
 - b. Staff: Bryan Little, Elizabeth McKay, Michelle Leonard
 - c. Community: Mario Kalson; Judy Langley
- B. PUBLIC COMMENT
- a. M. Kalson appreciates having board meeting open for the public to attend
 - b. The board went through a round of introductions
- C. GENERAL FUNCTION-CONSENT ITEMS– Approval w/ Single Motion:
- a. Approval of Draft Minutes of October 9, 2019 Regular Meeting – The minutes for October 2019 were unfortunately deleted and therefore cannot be approved. The board secretary apologizes for the loss of information and has taken measure to prevent this from occurring again.
 - b. Approval of Draft Minutes of November 13, 2019 Regular Meeting
 - i. Motion to approve November minutes and note the unintentional deletion of the October minutes: D. Downey
 - ii. Second: E. Bergel
 - iii. Motion carries - November minutes approved
- D. BUSINESS AND FINANCE
- a. Certification: First Interim Budget
 - i. There is more of a deficit in the budget this round than anticipated, but RCM's budget has adequate reserve funds to absorb this.
 - ii. RCM pays the Arcata school district to handle back office work. Last year there was a back office error involving daily student attendance that resulted in RCM being paid \$205,670 more than should have been the case. RCM needs to pay this back this year.
 - iii. RCM also had additional unanticipated staff expenses related to salary and insurance.
 - iv. RCM anticipates being back in the positive on our budget in 2021
 - v. This is a combination of one-time expenses, we do not anticipate a continued deficit in future years.
 - vi. There is a question about specific budget lines involving 9791 that Bryan will research prior to the next meeting.
 - vii. Motion to approve first interim budget through 2022: T. Nicolini
Second: M. Taijala
Motion carries
 - b. SCHOOL FUNCTIONS
 - i. Community Thanksgiving dinner update

1. This event was well attended this year. Approximately 150-175 meals were served.
- ii. Winter Holiday Celebration update
 1. This year this event took place early on December 1st
 2. At this event, which Santa Claus attends, there are crafts and activities. In the past the community center has been able to offer free holiday gifts at this event. This was not possible this year.
 3. The event was well attended and seemed successful.
- iii. Peaceful Winter Concert update
 1. Happening Thursday, 12/19 at 6pm at the Bayside Community Center
 2. The Manila campus adolescent program rock band will be performing
 3. The Manila campus adolescent program will be selling pizza at the show as a fundraiser for their MMUN trip
 4. The Arcata campus will not be performing at this event this year (but the high school is holding an art show this Friday)
- iv. Board Term expiration/Appointments
 1. This is the final meeting in M. Taijala's second consecutive term. According to the bylaws, board members may serve only two consecutive terms but may return following a one-year absence.
- v. Election of new officers
 1. Judy Langley has agreed to serve another term on the board.
 - a. Motion to approve appointment of J. Langley to the RCM School Board: D. Downey
 - b. Second: E. Bergel
 - c. Motion carries – J. Langley is appointed a school board director.
 2. Discussion of board positions
 - a. Motion that positions within the board remain as they have been with the exception that J. Langley will step into the treasurer position vacated by M. Taijala: E. Bergel
 - b. Second: T. Nicolini
 - c. Motion carries – J. Langley will serve as board treasurer. All other board positions will remain unchanged. President – E. Bergel. Vice president – D. Downey. Secretary – H. Phillips.
- vi. Director reports
 1. Maker night coming up
 2. Lower el made shadow puppets with Arcata Playhouse and put on a show recently.
 3. Upper el put on an outdoor Greek Agora show recently as a culmination of their Greek studies unit.
 4. Adolescent recess on the manila campus is very fulfilling to watch because of the way the students interact and negotiate with one another.
 5. Troy expressed appreciation to Bryan for his work over the years in maintaining the budget.

E. FUTURE AGENDA ITEMS

- a. Form 700 discussion

F. ADJOURNMENT

- a. Motion to adjourn: H. Phillips
- b. Second: T. Nicolini
- c. Motion carries – meeting adjourned at 7:53pm

COVER PAGE

A PUBLIC DOCUMENT

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable

Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

2. Jurisdiction of Office (Check at least one box)

- ☐ State ☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)
- ☐ Multi-County ☐ County of
- ☐ City of ☐ Other

3. Type of Statement (Check at least one box)

- ☐ **Annual:** The period covered is January 1, 2019, through December 31, 2019.
-or- The period covered is / / , through December 31, 2019.
- ☐ **Assuming Office:** Date assumed / /
- ☐ **Candidate:** Date of Election and office sought, if different than Part 1:
- ☐ **Leaving Office:** Date Left / / (Check one circle.)
- ☐ The period covered is January 1, 2019, through the date of leaving office.
- ☐ -or- The period covered is / / , through the date of leaving office.

4. Schedule Summary (must complete) ► Total number of pages including this cover page:

Schedules attached

- ☐ **Schedule A-1 - Investments** – schedule attached ☐ **Schedule C - Income, Loans, & Business Positions** – schedule attached
- ☐ **Schedule A-2 - Investments** – schedule attached ☐ **Schedule D - Income – Gifts** – schedule attached
- ☐ **Schedule B - Real Property** – schedule attached ☐ **Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or- ☐ **None** - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)

DAYTIME TELEPHONE NUMBER EMAIL ADDRESS
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I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed (month, day, year) Signature (File the originally signed paper statement with your filing official.)