

Redwood Coast Montessori Board of Directors

REMOTE MEETING

(Join URL: <https://us02web.zoom.us/j/86945381563?pwd=RHUvVCtZdjRkS1A1SXhVQlhKLzdZQT09>)

REGULAR MEETING

June 10, 2020 6:30 p.m.

AGENDA

A. CALL TO ORDER OF OPEN SESSION

B. OPEN SESSION: 6:30 P.M. LOCATION: REDWOOD COAST MONTESSORI, Remote Mtg.

C. PUBLIC COMMENT

The public is invited to make announcements or comment on information to the Board that is relevant to the scope of authority of Redwood Coast Montessori. The Board may uniformly impose a time limit of 3 minutes to individual presentations to assure every subject is heard. By public law, the Board cannot take action on items not on the agenda.

D. GENERAL FUNCTION-CONSENT ITEMS– Approval w/ Single Motion:

Action

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items.

1. Approval of Draft Minutes of May 13, 2020 Regular Meeting

E. BUSINESS AND FINANCE

1. 2020-21 Budget approval

Action

F. SCHOOL FUNCTIONS

1. Distance Learning Written Report
2. Declaration of Need
3. PG&E Loan discussion

Action

Action

Information

G. Staff and Directors Reports

1. Staff Report
2. Director Reports

Information

Information

H. FUTURE AGENDA ITEMS

Discussion of future agenda items

ADJOURNMENT

Action

NOTICE: Any writing, not exempt from public disclosure under Government Code Section 6253.5, 6254, 6254.3, 6254. 7, 6254.15, 6254.16, OR 6254.22, which is distributed to all or a majority of the members of the governing board by any person in connection with a matter subject to discussion or consideration at an open meeting of the board is available for public inspection at the Redwood Coast Montessori School 1611 Peninsula Drive, Arcata, CA 95521. In compliance with Government Code section 54954.2(a) Redwood Coast Montessori will, on request make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Redwood Coast Montessori at 707-832-4194.

Redwood Coast Montessori Board of Directors

REMOTE MEETING

(JoinURL: <https://us02web.zoom.us/j/86771753208?pwd=K2RUblpDVEdyOEVGUTVaYWxwZ240QT09>)

REGULAR MEETING

May 13, 2020 6:30 p.m.

MINUTES

- A. CALL TO ORDER: Downey called the regular meeting to order at 6:35 p.m.
- B. ROLL CALL: Dallass Downey, Judith Langley, Troy Nicolini. Staff present: Bryan Little.
- C. PUBLIC COMMENT: No public comment.
- D. GENERAL CONSENT ITEMS
 - 1. Approval of M/S by Nicolini/Langley to approve the Draft Minutes of April 8, 2020 Regular Meeting and April 27, 2020 Special Meeting. Board: ayes 3, noes 0. Motion carried.
- E. BUSINESS & FINANCE
 - 1. 2020-21 Budget information: Bryan provided an update regarding the likely budget challenges that will face RCM for at least the 2020-21 school year due in large part to the global recession caused by COVID-19. Some of the expected challenges: No COLA, 10.5% increase to H/W premiums, reduction and deferral of ADA payments, possible reduction of federal title money.
- F. SCHOOL FUNCTIONS
 - 1. LCAP Update: Bryan explained that based on Executive Order N-56-20, schools will not be approving an annual LCAP in June, but rather a written report regarding the schools response to the physical closing of school. This report is not tied to the annual budget, which will be an agenda item for the June meeting. The annual LCAP will be due for approval in December, 2020.
 - 2. Moving Up Ceremony: Bryan provided a brief description of the basic plan the Moving Up Committee has been working on for this traditional RCM ceremony.
 - 3. Parent/Guardian Support: Bryan explained the progress that has been made by the parent/guardian support committee. One subgroup has already hosted two Parent/Guardian Café meetings with good success. The second subgroup is currently working on gathering and formatting family resources in response to items/concerns brought up in the parent/guardian survey.
- G. STAFF AND DIRECTOR REPORTS
 - 1. Staff: Bryan provided a general update to how the school community is navigating distance learning and the overall shelter in place order. Overall, there is strong family engagement/participation (about 85%) with distance learning. RCM staff are doing a great job of setting up and maintaining a strong plan for distance learning for all students.
 - 2. Directors: None.
- H. FUTURE AGENDA ITEMS
 - 1. Written Statement regarding RCM's response to school closure
 - 2. Budget

ADJOURNMENT - M/S by Langley/Nicolini to adjourn the meeting. Board: ayes 3, noes 0. Motion carried. Downey adjourned the meeting at 7:26 p.m. Next meeting will be held on Wednesday June 10, 2020.

Acting Secretary, Bryan Little

HUMBOLDT COUNTY OFFICE OF EDUCATION
Budget 2000 Comparative Report

District 02 Arcata
2020-21 Budget Adoption comparison

Fund Resource		20	21	22	23
Summary By	Object	Budget Amt	Budget Amt	Budget Amt	Budget Amt
10	REDWOOD COAST MONTESSORI				
9791	PROJECTED BEGINNING BALANCE FOR 10	380,144.14	214,928.14	111,164.14	98,444.14
0001	SUPPLEMENTAL/CONCENTRATION				
9791	PROJECTED BEGINNING BALANCE FOR 0001	0.00	0.00	0.00	0.00
Revenue:8000-8999					
	8980 CONTRIB FROM UNRSTRCTD REV	-103,381.00	-96,506.00	-102,969.00	-107,493.00
	8984 CONTRIBUTION>LCFF	103,381.00	96,506.00	102,969.00	107,493.00
SubTotal: Revenue:8000-8999		0.00	0.00	0.00	0.00
SubTotal: 0001		0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 0001	0.00	0.00	0.00	0.00
0013	CHARTER SCHOOLS				
9791	PROJECTED BEGINNING BALANCE FOR 0013	341,129.18	184,591.18	94,082.18	81,462.18
Revenue:8000-8999					
	8011 REVENUE LIMIT ST AID-CURR YR	943,516.00	933,145.00	1,034,762.00	1,134,523.00
	8019 REVENUE LIMIT ST AID-PR YRS	-49,786.00			
	8096 TRANSFERS>CHARTERS IN LIEU TAX	356,206.00	356,206.00	356,206.00	356,206.00
	8550 MANDATED COST REIMBURSEMENTS	2,746.00	2,746.00	2,746.00	2,746.00
	8590 ALL OTHER STATE REVENUES	270.00	34.00	34.00	34.00
	8595 ALL OTHER STATE REV-PRIOR YR	30,685.00			
	8660 INTEREST	4,000.00	4,000.00	4,000.00	4,000.00
	8699 ALL OTHER LOCAL REVENUES	57,100.00	56,117.00	56,117.00	56,117.00
	8980 CONTRIB FROM UNRSTRCTD REV	73,634.00	70,644.00	76,214.00	79,293.00
	8982 CONTRIBUTION > TITLE I	-1,969.00	-3,937.00	-3,937.00	-3,937.00
	8984 CONTRIBUTION>LCFF	-103,381.00	-96,506.00	-102,969.00	-107,493.00
	8989 CONTRIBUTION > SPECIAL ED	-25,026.00	-27,158.00	-27,090.00	-28,179.00
SubTotal: Revenue:8000-8999		1,287,995.00	1,295,291.00	1,396,083.00	1,493,310.00
Expense:1000-7999					
	1100 TEACHERS SALARIES - REGULAR	542,146.00	550,589.00	556,310.00	556,310.00
	1102 MUSIC TEACHER	19,894.00	19,894.00	19,894.00	19,894.00
	1140 TEACHER SALARY - SUBSTITUTES	3,500.00	5,000.00	5,000.00	5,000.00
	1150 TEACHER SALARY - OTHER PAY	5,000.00	5,000.00	5,000.00	5,000.00
	1303 PRINCIPAL	54,643.00	54,643.00	54,643.00	54,643.00
	1307 SUPERVISORS SALARIES	32,301.00			
	2100 CLASS INSTR AIDE SAL-REGULAR	80,503.00	81,203.00	81,203.00	81,203.00
	2160 COACHES & ADVISORS	1,000.00	500.00	500.00	500.00

HUMBOLDT COUNTY OFFICE OF EDUCATION
Budget 2000 Comparative Report

District 02 Arcata
 2020-21 Budget Adoption comparison

Fund	Resource					
	Summary By	Object	20	21	22	23
			Budget Amt	Budget Amt	Budget Amt	Budget Amt
10	REDWOOD COAST MONTESSORI					
0013	CHARTER SCHOOLS					
	Expense:1000-7999					
(Continued...)						
	2214	CUSTODIAN	13,742.00	13,742.00	13,742.00	13,742.00
	2304	BUSINESS MANAGER	23,774.00	23,774.00	23,774.00	23,774.00
	2400	CLASS CLER & OFFICE SAL-REG		1,025.00	4,205.00	6,360.00
	2403	CLERICAL TECHNICIAN	11,228.00	11,228.00	11,228.00	11,228.00
	2920	OTHER CLASS SALARIES-HOURLY	34,780.00	34,814.00	34,814.00	34,814.00
	3101	STRS - CERTIFICATED	101,886.00	93,058.00	93,226.00	105,329.00
	3201	PERS - CERTIFICATED	7,178.00	7,534.00	8,182.00	9,281.00
	3202	PERS - CLASSIFIED	22,313.00	26,658.00	29,678.00	34,196.00
	3311	SOCIAL SECURITY-CERTIFICATED	2,171.00	2,257.00	2,257.00	2,257.00
	3312	SOCIAL SECURITY-CLASSIFIED	10,236.00	10,315.00	10,512.00	10,646.00
	3331	MEDICARE-CERTIFICATED	9,541.00	9,217.00	9,300.00	9,300.00
	3332	MEDICARE-CLASSIFIED	2,398.00	2,415.00	2,461.00	2,493.00
	3411	HEALTH & WELFARE BENEFITS-CRT	231,959.00	217,039.00	217,039.00	217,039.00
	3412	HEALTH & WELFARE BENEFITS-CLS	13,596.00	13,441.00	13,441.00	13,441.00
	3501	ST UNEMPLOYMENT INS-CERTIF	341.00	328.00	331.00	331.00
	3502	ST UNEMPLOYMENT INS-CLASSIFD	87.00	88.00	90.00	91.00
	3601	WORKER'S COMP-CERTIFICATED	12,374.00	12,520.00	12,633.00	12,633.00
	3602	WORKER'S COMP-CLASSIFIED	3,110.00	3,282.00	3,342.00	3,382.00
	4310	MATERIALS & SUPPLIES	6,570.00	3,570.00	3,570.00	3,570.00
	4351	OFFICE SUPPLIES	500.00	500.00	500.00	500.00
	4374	CUSTODIAL SUPPLIES	1,600.00	850.00	850.00	850.00
	4400	EQUIPMENT	10,407.00	5,750.00	5,750.00	5,750.00
	5201	EMPLOYEE MILEAGE	200.00	200.00	200.00	200.00
	5210	TRAVEL & CONFERENCES	1,500.00	1,500.00	1,500.00	1,500.00
	5300	DUES & MEMBERSHIPS	1,000.00	1,000.00	1,000.00	1,000.00
	5450	OTHER INSURANCE	7,803.00	7,803.00	7,803.00	7,803.00
	5512	PROPANE	7,200.00	7,560.00	7,560.00	7,560.00
	5520	ELECTRICITY SERVICES	4,500.00	5,775.00	5,775.00	5,775.00
	5560	WASTE DISPOSAL	2,800.00	2,730.00	2,730.00	2,730.00
	5612	RENTALS AND LEASES-BUILDINGS	22,290.00	35,944.00	36,101.00	36,260.00
	5623	RENTALS AND LEASES-EQUIPMENT	4,000.00	4,000.00	4,000.00	4,000.00
	5637	MAINTENANCE AGREEMENTS	500.00	500.00	500.00	500.00
	5716	OTHER INTERPROGRAM SERVICES	-20,107.00	-43,550.00	-33,820.00	-36,100.00
	5800	CONTRACTED SERVICES	19,400.00	14,400.00	14,400.00	14,400.00
	5804	SECURITY SYSTEM	300.00	300.00	300.00	300.00

HUMBOLDT COUNTY OFFICE OF EDUCATION
Budget 2000 Comparative Report

District 02 Arcata
 2020-21 Budget Adoption comparison

Fund Resource		20 Budget Amt	21 Budget Amt	22 Budget Amt	23 Budget Amt
Summary By	Object				
10	REDWOOD COAST MONTESSORI				
0013	CHARTER SCHOOLS				
Expense:1000-7999					
(Continued...)					
	5805 PRINTING SERV-OUTSIDE VENDOR	50.00	50.00	50.00	50.00
	5819 OTHER INTER-LEA CONTRACTS	79,786.00	80,702.00	80,702.00	80,702.00
	5823 LEGAL FEES	100.00	100.00	100.00	100.00
	5831 ADVERTISEMENT	250.00	250.00	250.00	250.00
	5881 OTHER CHARGES/FEES	750.00	750.00	750.00	750.00
	5909 TELEPHONE/COMMUNICATIONS	10,500.00	10,500.00	10,500.00	10,500.00
	5950 POSTAGE	50.00	50.00	50.00	50.00
	7330 INDIRECT COSTS INTERPROGRAM	-9,165.00	-6,496.00	-6,174.00	-6,174.00
	7438 DEBT SERVICE-INTEREST	2,050.00	1,500.00	953.00	396.00
	7439 OTHER DEBT SERVICE PRINCIPAL	49,998.00	49,998.00	49,998.00	49,998.00
SubTotal: Expense:1000-7999		-1,444,533.00	-1,385,800.00	-1,408,703.00	-1,426,107.00
SubTotal: 0013		-156,538.00	-90,509.00	-12,620.00	67,203.00
9798	BUDGET YEAR ENDING BALANCE FOR 0013	184,591.18	94,082.18	81,462.18	148,665.18
1100	STATE LOTTERY REVENUE				
9791	PROJECTED BEGINNING BALANCE FOR 1100	12,520.07	10,926.07	10,186.07	9,446.07
Revenue:8000-8999					
	8560 STATE LOTTERY REVENUE	23,256.00	24,480.00	24,480.00	24,480.00
SubTotal: Revenue:8000-8999		23,256.00	24,480.00	24,480.00	24,480.00
Expense:1000-7999					
	4310 MATERIALS & SUPPLIES	3,500.00	3,000.00	3,000.00	3,000.00
	5210 TRAVEL & CONFERENCES	500.00	1,620.00	1,620.00	1,620.00
	5800 CONTRACTED SERVICES	11,000.00	11,000.00	11,000.00	11,000.00
	5812 LIBRARY CONTRACT	2,600.00	2,600.00	2,600.00	2,600.00
	5884 LICENSE, PERMIT, USE FEE, TX	7,250.00	7,000.00	7,000.00	7,000.00
SubTotal: Expense:1000-7999		-24,850.00	-25,220.00	-25,220.00	-25,220.00
SubTotal: 1100		-1,594.00	-740.00	-740.00	-740.00
9798	BUDGET YEAR ENDING BALANCE FOR 1100	10,926.07	10,186.07	9,446.07	8,706.07
1400	EDUCATION PROTECTION ACCOUNT				
9791	PROJECTED BEGINNING BALANCE FOR 1400	0.00	0.00	0.00	0.00

HUMBOLDT COUNTY OFFICE OF EDUCATION
Budget 2000 Comparative Report

District 02 Arcata
2020-21 Budget Adoption comparison

Fund Resource		Summary By	Object	20 Budget Amt	21 Budget Amt	22 Budget Amt	23 Budget Amt
10		REDWOOD COAST MONTESSORI					
1400		EDUCATION PROTECTION ACCOUNT					
(Continued...)							
		Revenue:8000-8999					
		8012	REVENUE LIMIT-EPA	29,438.00	31,540.00	33,820.00	36,100.00
		SubTotal: Revenue:8000-8999		29,438.00	31,540.00	33,820.00	36,100.00
		Expense:1000-7999					
		5716	OTHER INTERPROGRAM SERVICES	29,438.00	31,540.00	33,820.00	36,100.00
		SubTotal: Expense:1000-7999		-29,438.00	-31,540.00	-33,820.00	-36,100.00
		SubTotal: 1400		0.00	0.00	0.00	0.00
9798		BUDGET YEAR ENDING BALANCE FOR 1400		0.00	0.00	0.00	0.00
3010		TITLE I-BASIC GRANTS-LOW INC					
9791		PROJECTED BEGINNING BALANCE FOR 3010		0.00	0.00	0.00	0.00
		Revenue:8000-8999					
		8290	ALL OTHER FEDERAL REVENUES	14,583.00	12,104.00	12,104.00	12,104.00
		8982	CONTRIBUTION > TITLE I	11,969.00	13,937.00	13,937.00	13,937.00
		SubTotal: Revenue:8000-8999		26,552.00	26,041.00	26,041.00	26,041.00
		Expense:1000-7999					
		1100	TEACHERS SALARIES - REGULAR	24,222.00	24,222.00	24,222.00	24,222.00
		3331	MEDICARE-CERTIFICATED	352.00	352.00	352.00	352.00
		3501	ST UNEMPLOYMENT INS-CERTIF	13.00	13.00	13.00	13.00
		3601	WORKER'S COMP-CERTIFICATED	456.00	478.00	478.00	478.00
		7330	INDIRECT COSTS INTERPROGRAM	1,509.00	976.00	976.00	976.00
		SubTotal: Expense:1000-7999		-26,552.00	-26,041.00	-26,041.00	-26,041.00
		SubTotal: 3010		0.00	0.00	0.00	0.00
9798		BUDGET YEAR ENDING BALANCE FOR 3010		0.00	0.00	0.00	0.00
3210							
9791		PROJECTED BEGINNING BALANCE FOR 3210		0.00	0.00	0.00	0.00
		Revenue:8000-8999					
		8290	ALL OTHER FEDERAL REVENUES		12,010.00		
		SubTotal: Revenue:8000-8999		0.00	12,010.00	0.00	0.00

HUMBOLDT COUNTY OFFICE OF EDUCATION
Budget 2000 Comparative Report

District 02 Arcata
2020-21 Budget Adoption comparison

Fund Resource		20 Budget Amt	21 Budget Amt	22 Budget Amt	23 Budget Amt
Summary By	Object				
10	REDWOOD COAST MONTESSORI				
3210					
(Continued...)					
Expense:1000-7999					
	5716 OTHER INTERPROGRAM SERVICES		12,010.00		
SubTotal: Expense:1000-7999		0.00	-12,010.00	0.00	0.00
SubTotal: 3210		0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 3210	0.00	0.00	0.00	0.00
4035	TITLE II TEACHER QUALITY				
9791	PROJECTED BEGINNING BALANCE FOR 4035	0.00	0.00	0.00	0.00
Revenue:8000-8999					
	8290 ALL OTHER FEDERAL REVENUES	3,281.00	3,281.00	3,281.00	3,281.00
SubTotal: Revenue:8000-8999		3,281.00	3,281.00	3,281.00	3,281.00
Expense:1000-7999					
	5210 TRAVEL & CONFERENCES	3,281.00	3,281.00	3,281.00	3,281.00
SubTotal: Expense:1000-7999		-3,281.00	-3,281.00	-3,281.00	-3,281.00
SubTotal: 4035		0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 4035	0.00	0.00	0.00	0.00
4126	RURAL & LOW INCOME SCHL PRGM				
9791	PROJECTED BEGINNING BALANCE FOR 4126	0.00	0.00	0.00	0.00
Revenue:8000-8999					
	8290 ALL OTHER FEDERAL REVENUES		3,066.00	3,066.00	3,066.00
	8295 ALL FEDERAL REV PRIOR YEAR	-994.00			
	8980 CONTRIB FROM UNRSTRCTD REV	994.00			
SubTotal: Revenue:8000-8999		0.00	3,066.00	3,066.00	3,066.00
Expense:1000-7999					
	4310 MATERIALS & SUPPLIES		3,066.00	3,066.00	3,066.00
SubTotal: Expense:1000-7999		0.00	-3,066.00	-3,066.00	-3,066.00
SubTotal: 4126		0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 4126	0.00	0.00	0.00	0.00

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District 02 Arcata
2020-21 Budget Adoption comparison

Fund Resource		20 Budget Amt	21 Budget Amt	22 Budget Amt	23 Budget Amt
Summary By	Object				
10	REDWOOD COAST MONTESSORI				
(Continued...)					
4127	TITLE IV A STUDENT SUPPORT				
9791	PROJECTED BEGINNING BALANCE FOR 4127	0.00	0.00	0.00	0.00
	Revenue:8000-8999				
	8290 ALL OTHER FEDERAL REVENUES	10,000.00	10,000.00	10,000.00	10,000.00
	8982 CONTRIBUTION > TITLE I	-10,000.00	-10,000.00	-10,000.00	-10,000.00
	SubTotal: Revenue:8000-8999	0.00	0.00	0.00	0.00
	SubTotal: 4127	0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 4127	0.00	0.00	0.00	0.00
4610	CHARTER SCHOOLS GRANTS				
9791	PROJECTED BEGINNING BALANCE FOR 4610	0.00	0.00	0.00	0.00
	Revenue:8000-8999				
	8295 ALL FEDERAL REV PRIOR YEAR	3,416.00			
	SubTotal: Revenue:8000-8999	3,416.00	0.00	0.00	0.00
	Expense:1000-7999				
	4310 MATERIALS & SUPPLIES	3,416.00			
	SubTotal: Expense:1000-7999	-3,416.00	0.00	0.00	0.00
	SubTotal: 4610	0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 4610	0.00	0.00	0.00	0.00
5310	CHILD NUTRITION-SCHOOL PROGRAM				
9791	PROJECTED BEGINNING BALANCE FOR 5310	0.00	0.00	0.00	0.00
	Revenue:8000-8999				
	8221 NATIONAL LUNCH PROGRAM	13,500.00	15,500.00	15,500.00	15,500.00
	8520 CHILD NUTRITION	880.00	1,060.00	1,060.00	1,060.00
	8634 FOOD SERVICES SALES	12,000.00	12,000.00	12,000.00	12,000.00
	8980 CONTRIB FROM UNRSTRCTD REV	18,919.00	19,681.00	19,847.00	20,129.00
	SubTotal: Revenue:8000-8999	45,299.00	48,241.00	48,407.00	48,689.00
	Expense:1000-7999				
	2210 FOOD SERVICE PERSONNEL	25,500.00	26,481.00	26,481.00	26,481.00
	3202 PERS - CLASSIFIED	2,367.00	1,934.00	2,100.00	2,382.00

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 2020-21 Budget Adoption comparison

Fund Resource		20 Budget Amt	21 Budget Amt	22 Budget Amt	23 Budget Amt
Summary By	Object				
10	REDWOOD COAST MONTESSORI				
5310	CHILD NUTRITION-SCHOOL PROGRAM				
Expense:1000-7999					
(Continued...)					
	3312 SOCIAL SECURITY-CLASSIFIED	744.00	580.00	580.00	580.00
	3332 MEDICARE-CLASSIFIED	370.00	385.00	385.00	385.00
	3502 ST UNEMPLOYMENT INS-CLASSIFD	13.00	14.00	14.00	14.00
	3602 WORKER'S COMP-CLASSIFIED	480.00	522.00	522.00	522.00
	4310 MATERIALS & SUPPLIES	250.00	250.00	250.00	250.00
	4396 FOOD SERVICE SUPPLIES	1,500.00	1,500.00	1,500.00	1,500.00
	4400 EQUIPMENT	1,100.00	1,100.00	1,100.00	1,100.00
	4710 FOOD	11,000.00	13,000.00	13,000.00	13,000.00
	5201 EMPLOYEE MILEAGE	500.00	1,000.00	1,000.00	1,000.00
	5210 TRAVEL & CONFERENCES	110.00	110.00	110.00	110.00
	5635 REPAIRS-EQUIPMENT	115.00	115.00	115.00	115.00
	5800 CONTRACTED SERVICES	750.00	750.00	750.00	750.00
	5884 LICENSE, PERMIT, USE FEE, TX	500.00	500.00	500.00	500.00
SubTotal: Expense:1000-7999		-45,299.00	-48,241.00	-48,407.00	-48,689.00
SubTotal: 5310		0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 5310	0.00	0.00	0.00	0.00
5640	MEDI-CAL BILLING OPTION				
9791	PROJECTED BEGINNING BALANCE FOR 5640	0.00	0.00	0.00	0.00
Revenue:8000-8999					
	8290 ALL OTHER FEDERAL REVENUES		3,000.00	3,000.00	3,000.00
SubTotal: Revenue:8000-8999		0.00	3,000.00	3,000.00	3,000.00
Expense:1000-7999					
	4310 MATERIALS & SUPPLIES		3,000.00	3,000.00	3,000.00
SubTotal: Expense:1000-7999		0.00	-3,000.00	-3,000.00	-3,000.00
SubTotal: 5640		0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 5640	0.00	0.00	0.00	0.00
5820	RURAL EDUCTN ACHIEVEMENT PRGM				
9791	PROJECTED BEGINNING BALANCE FOR 5820	0.00	0.00	0.00	0.00
Revenue:8000-8999					

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Fund Resource		20 Budget Amt	21 Budget Amt	22 Budget Amt	23 Budget Amt
Summary By	Object				
10	REDWOOD COAST MONTESSORI				
5820	RURAL EDUCTN ACHIEVEMENT PRGM				
Revenue:8000-8999					
(Continued...)					
	8290 ALL OTHER FEDERAL REVENUES	22,788.00			
	8980 CONTRIB FROM UNRSTRCTD REV	3,813.00			
SubTotal: Revenue:8000-8999		26,601.00	0.00	0.00	0.00
Expense:1000-7999					
	2100 CLASS INSTR AIDE SAL-REGULAR	15,376.00			
	3202 PERS - CLASSIFIED	3,033.00			
	3312 SOCIAL SECURITY-CLASSIFIED	954.00			
	3332 MEDICARE-CLASSIFIED	223.00			
	3502 ST UNEMPLOYMENT INS-CLASSIFD	8.00			
	3602 WORKER'S COMP-CLASSIFIED	290.00			
	4310 MATERIALS & SUPPLIES	4,640.00			
	5811 CO-OP CONTRACT	2,077.00			
SubTotal: Expense:1000-7999		-26,601.00	0.00	0.00	0.00
SubTotal: 5820		0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 5820	0.00	0.00	0.00	0.00
6030	CHARTER SCHL FACILITIES LEASE				
9791	PROJECTED BEGINNING BALANCE FOR 6030	0.00	0.00	0.00	0.00
Revenue:8000-8999					
	8590 ALL OTHER STATE REVENUES	78,123.00	128,720.00	129,504.00	130,298.00
SubTotal: Revenue:8000-8999		78,123.00	128,720.00	129,504.00	130,298.00
Expense:1000-7999					
	5612 RENTALS AND LEASES-BUILDINGS	87,454.00	128,720.00	129,504.00	130,298.00
	5716 OTHER INTERPROGRAM SERVICES	-9,331.00			
SubTotal: Expense:1000-7999		-78,123.00	-128,720.00	-129,504.00	-130,298.00
SubTotal: 6030		0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 6030	0.00	0.00	0.00	0.00
6230	CLEAN ENERGY JOBS (PROP 39)				
9791	PROJECTED BEGINNING BALANCE FOR 6230	3,265.92	3,265.92	-0.08	-0.08

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Fund Resource		20 Budget Amt	21 Budget Amt	22 Budget Amt	23 Budget Amt
Summary By	Object				
10	REDWOOD COAST MONTESSORI				
6230	CLEAN ENERGY JOBS (PROP 39)				
(Continued...)					
	Revenue:8000-8999				
	8595 ALL OTHER STATE REV-PRIOR YR		-3,266.00		
	SubTotal: Revenue:8000-8999	0.00	-3,266.00	0.00	0.00
	SubTotal: 6230	0.00	-3,266.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 6230	3,265.92	-0.08	-0.08	-0.08
6300	LOTTERY - INSTRL MATERIALS				
9791	PROJECTED BEGINNING BALANCE FOR 6300	6,047.97	6,255.97	6,895.97	7,535.97
	Revenue:8000-8999				
	8560 STATE LOTTERY REVENUE	8,208.00	8,640.00	8,640.00	8,640.00
	SubTotal: Revenue:8000-8999	8,208.00	8,640.00	8,640.00	8,640.00
	Expense:1000-7999				
	4110 TEXTBOOKS	1,500.00	1,500.00	1,500.00	1,500.00
	4310 MATERIALS & SUPPLIES	6,500.00	6,500.00	6,500.00	6,500.00
	SubTotal: Expense:1000-7999	-8,000.00	-8,000.00	-8,000.00	-8,000.00
	SubTotal: 6300	208.00	640.00	640.00	640.00
9798	BUDGET YEAR ENDING BALANCE FOR 6300	6,255.97	6,895.97	7,535.97	8,175.97
6500	SPECIAL EDUCATION				
9791	PROJECTED BEGINNING BALANCE FOR 6500	0.00	0.00	0.00	0.00
	Revenue:8000-8999				
	8677 INTERAGENCY SVCS BETWEEN LEA	11,996.00	11,996.00	11,996.00	11,996.00
	8792 TRANS OF APPORTION FROM COE	81,873.00	80,053.00	80,053.00	80,053.00
	8989 CONTRIBUTION > SPECIAL ED	25,026.00	27,158.00	27,090.00	28,179.00
	SubTotal: Revenue:8000-8999	118,895.00	119,207.00	119,139.00	120,228.00
	Expense:1000-7999				
	1104 SPECIAL ED TEACHER	58,358.00	62,839.00	62,839.00	62,839.00
	3101 STRS - CERTIFICATED	8,950.00	8,453.00	8,385.00	9,474.00
	3331 MEDICARE-CERTIFICATED	848.00	913.00	913.00	913.00
	3411 HEALTH & WELFARE BENEFITS-CRT	25,434.00	27,829.00	27,829.00	27,829.00
	3501 ST UNEMPLOYMENT INS-CERTIF	31.00	33.00	33.00	33.00

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Fund Resource		20 Budget Amt	21 Budget Amt	22 Budget Amt	23 Budget Amt
Summary By	Object				
10	REDWOOD COAST MONTESSORI				
6500	SPECIAL EDUCATION				
Expense:1000-7999					
(Continued...)					
	3601 WORKER'S COMP-CERTIFICATED	1,098.00	1,239.00	1,239.00	1,239.00
	4310 MATERIALS & SUPPLIES	500.00	500.00	500.00	500.00
	5852 PERSONAL SERVICE	15,000.00	10,710.00	10,710.00	10,710.00
	7142 OTH TUITN, EXCESS CSTS> COE	1,468.00	1,493.00	1,493.00	1,493.00
	7330 INDIRECT COSTS INTERPROGRAM	7,208.00	5,198.00	5,198.00	5,198.00
SubTotal: Expense:1000-7999		-118,895.00	-119,207.00	-119,139.00	-120,228.00
SubTotal: 6500		0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 6500	0.00	0.00	0.00	0.00
7311	CLASSIFIED EE PROF DEVELOPMENT				
9791	PROJECTED BEGINNING BALANCE FOR 7311	1,373.00	1,373.00	0.00	0.00
Expense:1000-7999					
	5210 TRAVEL & CONFERENCES		1,373.00		
SubTotal: Expense:1000-7999		0.00	-1,373.00	0.00	0.00
SubTotal: 7311		0.00	-1,373.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 7311	1,373.00	0.00	0.00	0.00
7388	SB 117 EMERGENCY RELIEF				
9791	PROJECTED BEGINNING BALANCE FOR 7388	0.00	0.00	0.00	0.00
Revenue:8000-8999					
	8590 ALL OTHER STATE REVENUES	2,485.00			
SubTotal: Revenue:8000-8999		2,485.00	0.00	0.00	0.00
Expense:1000-7999					
	5888 OTHER OPERATING EXPENSE	2,485.00			
SubTotal: Expense:1000-7999		-2,485.00	0.00	0.00	0.00
SubTotal: 7388		0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 7388	0.00	0.00	0.00	0.00
7510	LOW-PERFORMING STUDENTS BLOCK				
9791	PROJECTED BEGINNING BALANCE FOR 7510	15,808.00	8,516.00	0.00	0.00

HUMBOLDT COUNTY OFFICE OF EDUCATION Budget 2000 Comparative Report

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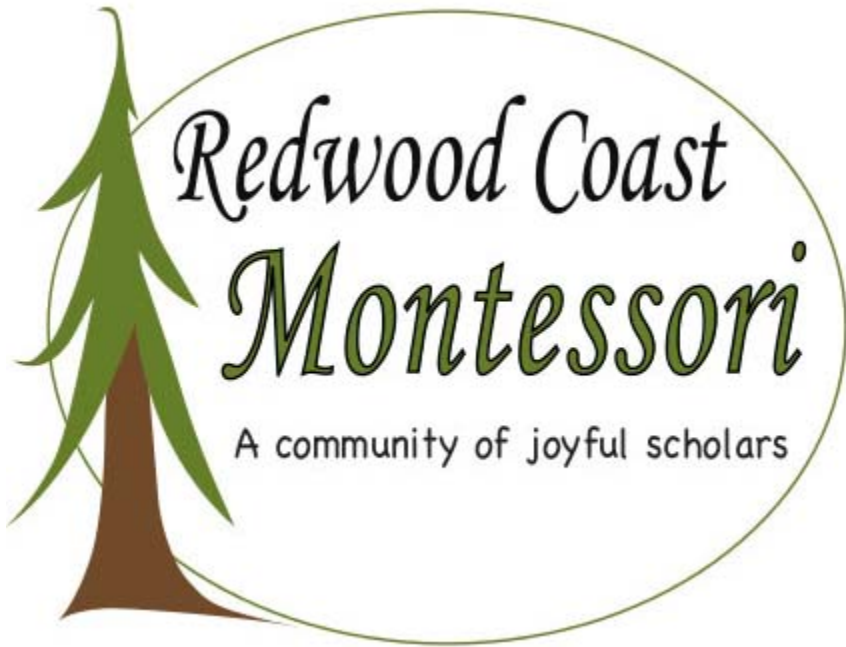
Fund Resource		20 Budget Amt	21 Budget Amt	22 Budget Amt	23 Budget Amt
Summary By	Object				
10	REDWOOD COAST MONTESSORI				
7510	LOW-PERFORMING STUDENTS BLOCK				
(Continued...)					
Expense:1000-7999					
1100	TEACHERS SALARIES - REGULAR	4,128.00	5,721.00		
3101	STRS - CERTIFICATED	706.00	924.00		
3331	MEDICARE-CERTIFICATED	60.00	83.00		
3411	HEALTH & WELFARE BENEFITS-CRT	1,870.00			
3501	ST UNEMPLOYMENT INS-CERTIF	2.00	3.00		
3601	WORKER'S COMP-CERTIFICATED	78.00	113.00		
5888	OTHER OPERATING EXPENSE		1,350.00		
7330	INDIRECT COSTS INTERPROGRAM	448.00	322.00		
SubTotal: Expense:1000-7999		-7,292.00	-8,516.00	0.00	0.00
SubTotal: 7510		-7,292.00	-8,516.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 7510	8,516.00	0.00	0.00	0.00
7690	ON-BEHALF PENSION CONTRIBUTION				
9791	PROJECTED BEGINNING BALANCE FOR 7690	0.00	0.00	0.00	0.00
Revenue:8000-8999					
8590	ALL OTHER STATE REVENUES	50,499.00	50,499.00	50,499.00	50,499.00
SubTotal: Revenue:8000-8999		50,499.00	50,499.00	50,499.00	50,499.00
Expense:1000-7999					
3101	STRS - CERTIFICATED	50,499.00	50,499.00	50,499.00	50,499.00
SubTotal: Expense:1000-7999		-50,499.00	-50,499.00	-50,499.00	-50,499.00
SubTotal: 7690		0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 7690	0.00	0.00	0.00	0.00
9032	CALFRESH GRANT-COUNTY OF HUMB				
9791	PROJECTED BEGINNING BALANCE FOR 9032	0.00	0.00	0.00	0.00
Revenue:8000-8999					
8699	ALL OTHER LOCAL REVENUES	87,045.00	87,045.00	87,045.00	87,045.00
8980	CONTRIB FROM UNRSTRCTD REV	6,021.00	6,181.00	6,908.00	8,071.00
SubTotal: Revenue:8000-8999		93,066.00	93,226.00	93,953.00	95,116.00
Expense:1000-7999					

HUMBOLDT COUNTY OFFICE OF EDUCATION
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District 02 Arcata
2020-21 Budget Adoption comparison

Fund	Resource					
	Summary By	Object	20	21	22	23
			Budget Amt	Budget Amt	Budget Amt	Budget Amt
10	REDWOOD COAST MONTESSORI					
9032	CALFRESH GRANT-COUNTY OF HUMB					
	Expense:1000-7999					
(Continued...)						
	2308	DIRECTOR	26,199.00	26,200.00	26,200.00	26,200.00
	2407	ASSISTANT	6,584.00	6,584.00	6,584.00	6,584.00
	2902	RECREATION WORKER	7,817.00	7,817.00	7,817.00	7,817.00
	3202	PERS - CLASSIFIED	6,906.00	7,249.00	7,872.00	8,929.00
	3312	SOCIAL SECURITY-CLASSIFIED	2,520.00	2,520.00	2,520.00	2,520.00
	3332	MEDICARE-CLASSIFIED	590.00	590.00	590.00	590.00
	3412	HEALTH & WELFARE BENEFITS-CLS	15,393.00	15,028.00	15,028.00	15,028.00
	3502	ST UNEMPLOYMENT INS-CLASSIFD	23.00	23.00	23.00	23.00
	3602	WORKER'S COMP-CLASSIFIED	765.00	802.00	802.00	802.00
	4310	MATERIALS & SUPPLIES	10,170.00	10,270.00	10,270.00	10,270.00
	5201	EMPLOYEE MILEAGE	1,220.00	1,200.00	1,200.00	1,200.00
	5210	TRAVEL & CONFERENCES	40.00	60.00	60.00	60.00
	5512	PROPANE	849.00	891.00	891.00	891.00
	5612	RENTALS AND LEASES-BUILDINGS	6,961.00	6,963.00	7,067.00	7,173.00
	5800	CONTRACTED SERVICES	6,350.00	6,350.00	6,350.00	6,350.00
	5909	TELEPHONE/COMMUNICATIONS	679.00	679.00	679.00	679.00
SubTotal: Expense:1000-7999			-93,066.00	-93,226.00	-93,953.00	-95,116.00
SubTotal: 9032			0.00	0.00	0.00	0.00
9798	BUDGET YEAR ENDING BALANCE FOR 9032		0.00	0.00	0.00	0.00
SubTotal: 10			-165,216.00	-103,764.00	-12,720.00	67,103.00
9798	BUDGET YEAR ENDING BALANCE FOR 10		214,928.14	111,164.14	98,444.14	165,547.14

REDWOOD COAST MONTESSORI	BUDGET ADOPTION WORKING BUDGET			BUDGET ADOPTION MULTI-YEAR PROJECTION					
	FISCAL YEAR 2020-21			FISCAL YEAR 2021-22			FISCAL YEAR 2022-23		
	Charter Fund	Charter Fund	Charter Fund	Charter Fund	Charter Fund	Charter Fund	Charter Fund	Charter Fund	Charter Fund
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
A. REVENUES									
LCFF Apportionment	\$ 1,320,891	\$ 0	\$ 1,320,891	\$ 1,424,788	\$ 0	\$ 1,424,788	\$ 1,526,829	\$ 0	\$ 1,526,829
Federal Sources	0	58,961	58,961	0	46,951	46,951	0	46,951	46,951
Other State Sources	27,260	185,653	212,913	27,260	189,703	216,963	27,260	190,497	217,757
Other Local Sources	60,117	191,094	251,211	60,117	191,094	251,211	60,117	191,094	251,211
Total Revenue	1,408,268	435,708	1,843,976	1,512,165	427,748	1,939,913	1,614,206	428,542	2,042,748
B. EXPENDITURES									
Certificated Salaries	635,126	92,782	727,908	640,847	87,061	727,908	640,847	87,061	727,908
Classified Salaries	166,286	67,082	233,368	169,466	67,082	236,548	171,621	67,082	238,703
Employee Benefits	398,152	120,579	518,731	402,492	120,177	522,669	420,419	122,605	543,024
Supplies	13,670	40,686	54,356	13,670	40,686	54,356	13,670	40,686	54,356
Services & Other Operating	184,324	176,062	360,386	196,491	162,217	358,708	196,650	163,117	359,767
Capital Outlay	0	0	0	0	0	0	0	0	0
Other Outgo	51,498	1,493	52,991	50,951	1,493	52,444	50,394	1,493	51,887
Support Costs	(6,496)	6,496	0	(6,174)	6,174	0	(6,174)	6,174	0
Total Expenditures	1,442,560	505,180	1,947,740	1,467,743	484,890	1,952,633	1,487,427	488,218	1,975,645
C. EXCESS REVENUES (EXPENDITURES)	(34,292)	(69,472)	(103,764)	44,422	(57,142)	(12,720)	126,779	(59,676)	67,103
D. OTHER FINANCING SOURCES/USES									
Interfund Transfers In	0	0	0	0	0	0	0	0	0
Interfund Transfers Out	0	0	0	0	0	0	0	0	0
Other Sources	0	0	0	0	0	0	0	0	0
Other Uses	0	0	0	0	0	0	0	0	0
Contributions	(56,957)	56,957	0	(57,782)	57,782	0	(60,316)	60,316	0
Total Other Sources (Uses)	(56,957)	56,957	0	(57,782)	57,782	0	(60,316)	60,316	0
E. FUND BALANCE INCREASE (DECREASE)	(91,249)	(12,515)	(103,764)	(13,360)	640	(12,720)	66,463	640	67,103
F. ADJUSTED BEGINNING BALANCE	195,517	19,411	214,928	104,268	6,896	111,164	90,908	7,536	98,444
G. ENDING BALANCE	\$ 104,268	\$ 6,896	\$ 111,164	\$ 90,908	\$ 7,536	\$ 98,444	\$ 157,371	\$ 8,176	\$ 165,547
5% State Recommended Minimum		\$ 97,387			\$ 97,632			\$ 98,782	



COVID-19 Operations Written Report for Redwood Coast Montessori

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Redwood Coast Montessori	Bryan Little Director	info@redwoodmontessori.org 707-832-4194	6/10/2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Redwood Coast Montessori has made a number of changes in response to the school closure due to COVID-19. Although classroom communities have remained intact with weekly Zoom meetings for all classes, there has been some separation of grade levels for the purpose of enhancing distance learning and instruction. Teachers have set up a Google Classroom for each class or subject organized by classroom and by grade. Parents have been invited to receive updates on the progress of their child on either a daily or weekly basis. Classwork is listed by day and topic so that parents and students can know what to do day by day. Staff have posted videos on how to complete work. RCM also has one admin designee for parents to contact for all technical questions of logging in and Chromebook help.

We contacted every family through the use of surveys, phone calls, and emails to understand the needs of families better. All students who wanted a Chromebook have received one. For any families lacking internet connection, we have worked to connect them with internet providers to help minimize cost.

School staff have worked diligently to minimize the impact of the new learning environment on families and students by helping them to determine how best to navigate the curriculum and to communicate effectively through distance learning. Instructional aides have assisted with online instruction and making individual contact with each student. Teachers have office hours for students to ask questions directly. Teachers and aides give feedback to all assignments posted. The general format for online instruction includes the following: 1) At least one 1:1 check-in with each student each week; 2) At least one grade level or subject level check-in each week; 3) At least one whole class level check-in each week. In addition to the online check-ins and instruction, staff are making hard copy packets and learning materials available to all students that want them.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Regarding our students designated English learners (EL), after a survey regarding parent/family needs, the RCM has offered a blended approach to continue to work ELD goals for each student. The work involves both integrated ELD in regular sessions offered by our general education educators in the form of distance learning lessons/assignments with an ELD component addressing the ELD standards of parts of our standards: Interacting in meaningful ways, learning about how English works, and addressing foundational literacy skills. Teachers address their content standards while keeping in mind the aforementioned standards to ensure our students are continuing to make progress on linguistic proficiency from emerging to bridging during lessons that allow for students to collaborate, interpret and produce on assignments. Our educators are addressing our designated needs by meeting regularly with students via Zoom, Google Meet and other platforms to interact with students and families on continuing protected time to work on language development and making assignments available via platforms such as Google Classroom and thereafter meeting with students on synchronous activities/assignments. Educators are also ensuring that an interpreter is present during sessions with parents to continue a weekly check in regarding how students are progressing and to ascertain any arising needs. This occurs also when a parent comes to the school site to pick up school assignments for our families that wish/need to have assignments in a printed format made available or to supplement the work being done virtually.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

RCM has surveyed families to assess needs. Based on the survey data and personal feedback, the district has distributed Chromebooks as needed. The administrator has collaborated with local internet and cellular providers to facilitate connectivity for families in need. Partnerships with local radio stations and public broadcasting channels have enabled additional access to instructional media. Teachers have developed high quality Distance Education lessons/assignments for students that address course standards/benchmarks while balancing online learning, volume of work assigned, and student/teacher interaction. Teachers have utilized strategies for students designated English Learners (EL) and provided appropriate accommodations for Students with Disabilities (SWD) and students with Section 504 plans, to the extent practical.

Teachers have offered and observed established virtual office hours and meeting times during the regularly scheduled work day that included, but were not limited to, communicating with and providing feedback to students, facilitating synchronous/asynchronous lessons, or answering student questions.

Teachers have provided instructional resources and materials through paper-based packets and/or digital learning means such as Google Classroom, Flipgrid, or other tools of choice.

Teachers have communicated regularly with parents and families regarding expectations and student progress; if students were not engaged in the lessons and assignments, teachers have contacted parents and/or the school counselor. Teachers have participated in professional development and virtual learning sessions intended to support distance education as applicable.

Teachers will monitor district and school communications for up-to-date information regarding school closures, instructional continuation plans, and Distance Education resources.

Modes of communication have included email, phone, text, paper correspondence, and face to face communication with appropriate social distancing observed.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Our school offers grab and go lunch meals at both school campuses. Staff have been trained on hand washing, basic food safety principles, face mask safety precautions, and social distancing guidelines. When distributing meals, staff wear a face mask, gloves, and practice no contact hands off. All meals are distributed at stations designed to be 6-feet apart. Staff avoid touching or reaching into vehicles.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

RCM has surveyed families about student supervision via parent-teacher phone calls, online survey, admin-parent communication. Survey included questions about student supervision during school hours.

If the student has parents who are essential workers and they are in need of childcare, the district referred the families to Changing Tides Family Services, our local resource and referral agency for childcare, to match care to the need.

In some situations, referrals were made to the Family Resource Center, Homeless liaison and known local child care programs in the community.

RCM School Board



Agenda Item: F2

Report, Discussion, and Possible Action to approve a Declaration of Need for Fully Qualified Educators

Department/Program:
School wide

Background Information:

The ongoing teacher shortage makes it difficult to fill vacant teaching positions. The attached declaration of need identifies our difficulty in filling four 1.0 FTE classroom teacher positions at Redwood Coast Montessori.

Recommendation:

Approve declaration of need.

Fiscal Implications:

None

Contact Person:

Bryan Little